

*Fire Marshal's Office***Commercial Occupancy Fire Inspections Information**

Seaside Fire & Rescue's Prevention Division conducts fire safety inspections annually in accordance with state law. If during the fire inspections we note any code violations, written notice of the violation and an adequate correction period will be given. Due to COVID-19 restrictions we have suspended our normal inspection schedule. Please use the list as a guide to help maintain compliance with the Fire Codes until current COVID-19 restrictions are lifted. Post this list somewhere in your business where supervisors and employees can see it and reference it when needed. If you have any questions on this or any fire code questions, please contact me at 503-738-5420 Ext 3, Div. Chief/ Fire Marshal Genesee Dennis.

**10 Common Violations Cited During Commercial Occupancy Fire Inspections****1. Are your **exits** unlocked and free of obstructions?**

Exits should be unlocked and free of obstructions at all times while the building is occupied.

**2. Are your **exit stairwells** free of obstructions and storage materials?**

Exit stairs shall be maintained free of all obstructions and/or impediments.

**3. Has your **Fire Alarm** and **Fire Sprinkler** system been inspected by a licensed contractor?**

Your Fire Alarm system and Fire Sprinkler system are required to be inspected and certified by a licensed contractor at least once a year.

**4. Have your **fire extinguishers** been inspected by a licensed contractor this year?**

Fire extinguishers are required to be tested and tagged annually by a licensed contractor.

**5. Are your **emergency lights** and **exit signs** visible and in proper working order?**

Exit signs should be illuminated at all times.

Emergency lights should be tested periodically by pushing the test button.

**6. Are you using **extension cords** instead of having additional electrical outlets installed?**

Extension cords and multi-plug adapters are not a replacement for permanent wiring. Eliminate unsafe extension cord and/or multi-plug adapter use.

**7. Do you have any **electrical wiring** that is exposed or electrical boxes that are not covered?**

Electrical boxes are required to be covered and access to electrical panels are to remain clear.

**8. Are **flammable liquids** stored in approved containers and/or cabinets?**

All flammable liquids should be stored in approved containers and/or cabinets, or in a designated outside storage area.

**9. Do you have **combustibles** stored too close to gas appliances or electric water heaters?**

No combustible or flammable items are to be stored near gas appliances or electrical water heaters.

**10. Is your **address** clearly marked in daylight and at night? Do your numbers face the road?**

Address numbers should be clearly marked, contrast with the background, and face the road.